

SIA Engineering Company Limited

(Incorporated in the Republic of Singapore)

(Company Registration No.: 198201025C)

38th Annual General Meeting

Friday, 17 July 2020 at 11.00 a.m. (Singapore time)

Frequently Asked Questions

A. ATTENDANCE AT AGM

1	Why can't I attend the AGM in person?
	Due to the current COVID-19 situation in Singapore, shareholders will not be able to attend the AGM in person.
2	How can I follow the AGM proceedings if I am not allowed to attend the AGM in person?
	Shareholders who have pre-registered to participate in the AGM proceedings via live audio-visual webcast or live audio-only stream and have been authenticated following the Company's verification process will receive a confirmation email no later than 11.00 a.m. on 16 July 2020 containing the link and unique login credentials to access the live audio-visual webcast, and the telephone number and access code to access the live audio-only stream of the AGM proceedings. Please refer to the FAQs on Accessing the Live AGM Proceedings at paragraph E below.
3	Who can attend the AGM?
	Only authenticated shareholders of the Company and CPF/SRS investors who have pre-registered and whose names appear on the Company's Register of Members /CDP Depository Register/CPF Agent Banks'/SRS Operators' lists as at 11.00 a.m. on 14 July 2020, and beneficial owners whose relevant intermediaries have made the necessary arrangements for their participation in the AGM, can attend the AGM.

B. VOTING

4	I am a shareholder. How do I vote?
	To exercise your vote at the AGM, please appoint the "Chairman of the Meeting" as your proxy by completing the Proxy Form and indicating your voting directions accordingly. Shareholders must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
5	Where can I find the Proxy Form?
	You may download the Proxy Form from the following link https://www.siaec.com.sg/shareholder_meetings.html .
6	How do I submit the Proxy Form?
	Shareholders who wish to exercise their votes at the AGM are to: 1. Download the Proxy Form at the following link: https://www.siaec.com.sg/shareholder_meetings.html

	<p>2. Complete and sign the Proxy Form and submit it to the Company c/o the Company's Share Registrar, M & C Services Private Limited, in the following manner:</p> <ul style="list-style-type: none"> • If submitted by post, be lodged at the office of the Company's Share Registrar at 112 Robinson Road #05-01, Singapore 068902 <p>OR</p> <ul style="list-style-type: none"> • if submitted electronically, be submitted via email to the Company's Share Registrar at GPE@mncsingapore.com. <p>All completed and signed Proxy Forms must reach the Company's Share Registrar no later than 11.00 a.m. on 14 July 2020, being 72 hours before the time appointed for holding the AGM.</p>
7	<p>In view of the COVID-19 situation, is there flexibility in accepting Proxy Forms that are submitted late?</p>
	<p>We regret that Proxy Forms received after 11.00 a.m. on 14 July 2020 will be rejected.</p>
8	<p>My shares are held through a CPF Agent Bank/SRS Operator. How can I exercise my votes?</p>
	<p>CPF/SRS investors who wish to exercise their votes at the AGM should not submit Proxy Forms. Instead, such investors who wish to appoint the Chairman of the Meeting as proxy should approach their CPF Agent Banks/SRS Operators to submit their votes by 5.00 p.m. on 7 July 2020.</p>
9	<p>I am a CPF Agent Bank/SRS Operator and I have been approached by CPF/SRS investors who wish to exercise their votes. What do I need to do?</p>
	<p>Please collate all the votes from the CPF/SRS investors and complete the Proxy Form appointing the Chairman of the Meeting as proxy to vote in accordance with the CPF/SRS investors' instructions.</p> <p>Ensure that you complete the Proxy Form indicating the CPF/SRS investors' specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution in respect of the relevant number of shares will be treated as invalid.</p> <p>Please submit the duly completed and signed Proxy Form to the Company c/o the Company's Share Registrar, M & C Services Private Limited, in the following manner:</p> <ul style="list-style-type: none"> • If submitted by post, be lodged at the office of the Company's Share Registrar at 112 Robinson Road #05-01, Singapore 068902 <p>OR</p> <ul style="list-style-type: none"> • if submitted electronically, be submitted via email to the Company's Share Registrar at GPE@mncsingapore.com. <p>All completed and signed Proxy Forms must reach the Company's Share Registrar no later than 11.00 a.m. on 14 July 2020, being 72 hours before the time appointed for holding the</p>

	AGM.
10	My shares (which were not acquired using CPF/SRS monies) are held through a relevant intermediary (as defined in section 181 of the Companies Act, Chapter 50). How can I exercise my votes?
	Please approach your relevant intermediary as soon as possible to inform them of your voting instructions.
11	I am a relevant intermediary (as defined in section 181 of the Companies Act, Chapter 50), and I have been approached by beneficial shareholders (other than CPF/SRS investors) who wish to exercise their votes on their shares. What do I need to do?
	<p>Please collate all the votes from the beneficial shareholders and complete the Proxy Form appointing the Chairman of the Meeting as proxy to vote in accordance with the beneficial shareholders' instructions.</p> <p>Ensure you complete the Proxy Form indicating the beneficial shareholders' specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution in respect of the relevant number of shares will be treated as invalid.</p> <p>Please submit the duly completed Proxy Form to the Company c/o the Company's Share Registrar, M & C Services Private Limited, in the following manner:</p> <ul style="list-style-type: none"> • If submitted by post, be lodged at the office of the Company's Share Registrar at 112 Robinson Road #05-01, Singapore 068902 <p>OR</p> <ul style="list-style-type: none"> • if submitted electronically, be submitted via email to the Company's Share Registrar at GPE@mncsingapore.com. <p>All completed and signed Proxy Forms must reach the Company's Share Registrar no later than 11.00 a.m. on 14 July 2020, being 72 hours before the time appointed for holding the AGM.</p>
C. SUBMISSION OF QUESTIONS	
12	If I can't attend the AGM in person, how do I communicate or submit my questions related to the AGM or the Annual Report?
	<p>Shareholders may submit questions related to the AGM and the Annual Report in advance of the AGM and latest by 11.00 a.m. on 14 July 2020:</p> <p>1) Via the pre-registration website at https://www.singaporeair.com/home/siaec-agm; or</p> <p>2) By Post: SIA Engineering Company Limited c/o M & C Services Private Limited 112 Robinson Road #05-01 Singapore 068902</p> <p>When sending in your questions by post, please also provide your full name (as it appears on your CDP/CPF/SRS/scrip records), your address, the number of shares held and the manner</p>

	in which you hold shares (e.g., via CDP, CPF/SRS or scrip).
13	Is there a deadline to submit questions for AGM?
	All questions must be submitted by 11.00 a.m. on 14 July 2020 .
14	Do I need to identify myself when posing questions by post to the Company?
	<p>Yes, please provide</p> <ul style="list-style-type: none"> • your full name as it appears on your CDP/CPF/SRS/scrip records, • your address, • the number of shares held, and • the manner in which you hold shares in SIAEC (e.g., via CDP, CPF/SRS or scrip). <p>We regret that we will not be able to answer your questions if we are unable to verify your shareholder status.</p>
15	Would all my questions be answered?
	The Company will address substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, during the AGM, or publish its responses to such questions on SIAEC's website at https://www.siaec.com.sg/shareholder_meetings.html and on SGXNET, prior to the AGM.
D. PRE-REGISTRATION	
16	When can I pre-register to participate in the live AGM proceedings?
	Pre-registration starts from 9.00 a.m. on 25 June 2020.
17	Is there a closing date for pre-registration for the live AGM proceedings?
	Yes, pre-registration closes at 11.00 a.m. on 14 July 2020 .
18	Who can pre-register on the pre-registration website for the live AGM proceedings?
	Only shareholders of the Company and CPF/SRS investors whose names appear on the Company's Register of Members/CDP Depository Register/CPF agent banks'/SRS operators' lists as at 11.00 a.m. on 14 July 2020 can pre-register on the pre-registration website for the live AGM proceedings. Registrations that do not meet this requirement will be rejected during the verification stage.
19	Can I pre-register my representative for the live AGM proceedings?
	We regret that only shareholders of the Company and CPF/SRS investors whose names appear on the Company's Register of Members/CDP Depository Register/CPF agent banks'/SRS operators' lists as at 11.00 a.m. 14 July 2020 can pre-register on the pre-registration website for the live AGM proceedings. Registrations that do not meet this requirement will be rejected during the verification stage.
20	How do I pre-register for the live AGM proceedings?

	<p>You may pre-register at the URL https://www.singaporeair.com/home/siaec-agm by following the steps below:</p> <p>Step 1:</p> <ul style="list-style-type: none"> • Click on “Register” to access the registration form. • Complete the information required on the registration form and click “Submit”. <p>Step 2:</p> <ul style="list-style-type: none"> • After you click “Submit”, an acknowledgement of your registration will appear on the screen. <p>Notes:</p> <p>i) Authenticated Shareholders will receive a confirmation email no later than 11.00 a.m. on 16 July 2020, containing the link and unique login credentials to access the audio-visual webcast, and the telephone number and access code to access the audio-only stream of the AGM proceedings.</p> <p>ii) Shareholders who receive the confirmation email can then observe or listen to the AGM proceedings through a live audio-visual webcast (via their mobile phones, tablets or computers) or live audio-only stream (via their phones).</p> <p>iii) Shareholders who have pre-registered by 11.00 a.m. on 14 July 2020 but do not receive a confirmation email by 11.00 a.m. on 16 July 2020, please email siaec_agm@singaporeair.com.sg for assistance.</p>
21	<p>If I am a CPF/SRS investor, can I register on the pre-registration website for access to the live AGM proceedings?</p> <p>Yes, you can register on the pre-registration website for access to the live AGM proceedings. However, if you wish to submit your votes, you need to contact your CPF Agent Bank or SRS Operator through which you hold your shares to submit your votes by 5.00 p.m. on 7 July 2020.</p>
22	<p>If I hold shares (which were not acquired using CPF/SRS monies) through a relevant intermediary (as defined in section 181 of the Companies Act, Chapter 50), can I register on the pre-registration website for access to the live AGM proceedings?</p> <p>We regret that you will not be able to register on the pre-registration website for access to the live AGM proceedings. Please contact the relevant intermediary through which you hold your shares as soon as possible in order to make the necessary arrangements for your participation in the AGM.</p>
E. ACCESSING THE LIVE AGM PROCEEDINGS	
23	<p>How do I access the live AGM proceedings?</p> <p>The AGM is scheduled for 11.00 a.m. on Friday, 17 July 2020 (Singapore time).</p> <p>Pre-registration is required. Please refer to FAQs 20 and 22 on how to register and what to do if you hold shares (which were not acquired using CPF/SRS monies) through a relevant intermediary. Shareholders who receive the confirmation email can either log in to observe the live audio-visual webcast or dial in to listen to the live audio-only stream.</p> <p>Audio-visual webcast</p> <ul style="list-style-type: none"> • Click on the URL link indicated in the confirmation email sent to you. • Key in the unique user ID and password provided in the confirmation email when

	<p>prompted.</p> <ul style="list-style-type: none"> • You will see a holding page until the AGM commences at 11.00 a.m. <p>Audio-only stream</p> <ul style="list-style-type: none"> • Call the toll-free telephone number indicated in the confirmation email sent to you. • Key in the access code provided in the confirmation email when prompted. • You will be put on hold until the AGM commences at 11.00 a.m.
F. GENERAL	
24	If there are any changes to the AGM, how would I know?
	Shareholders are encouraged to regularly check SIAEC's website at https://www.siaec.com.sg/shareholder_meetings.html and SIAEC's SGXNET announcements on https://www.sgx.com/securities/company-announcements , for any updates concerning the AGM.
25	When will I receive the printed copy of the Notice of AGM and other AGM related documents?
	Printed copies of the Notice of AGM and Proxy Form will NOT be sent to shareholders. Please refer to the electronic copy of the Notice of AGM and related documents available on the Company's website and on SGXNET.
26	Can I request for a printed copy of the FY2019/2020 Annual Report?
	In view of the logistical challenges posed by the COVID-19 situation, the Company strongly encourages shareholders to refer to the electronic copy of the Annual Report accessible at https://www.siaec.com.sg/annual_report.html .