



*Heavy Maintenance Singapore Services (HMS Services), a joint venture between SIA Engineering Company (SIAEC) and Airbus, leverages on the synergy of SIAEC's extensive maintenance experience and expertise with Airbus' depth of technical and engineering knowledge as an airframe original equipment manufacturer. Airbus will develop the joint venture as its Centre of Excellence for A380 and A350 Heavy Maintenance in Asia, which will complement SIAEC's extensive airframe service offerings in Singapore and the Philippines.*

*As part of our growth plan, we are constantly looking out for talented, hardworking and energetic individuals who thrive on challenges and enjoy working in a fast-paced and dynamic environment. If you are looking for an exciting and fulfilling career, we are looking for suitable individuals to join us for the position of:*

## **Security Executive**

### **JOB DESCRIPTION**

- Develop, review and maintain HMS Services Security Manual and Security Policy
- Manage the physical security operations while constantly reviewing security risks and operations and providing recommendations for improvement.
- Develop, review and implement security awareness training materials and ensure that all the security procedures and requirements are complied with.
- Manage and review daily security force manning and equipment status with Security Services Provider
- Monitor the performance, conduct, discipline, actions and operational readiness of the security guard force deployed by conducting supervisory visits including night and intrusion audits
- Consistently maintain all security documentation and follow standardized procedures to successfully complete audits
- Co-ordinate with the relevant authorities and other security departments on security matters
- Perform additional functions and duties as assigned.

### **REQUIREMENTS**

- Good Honours Degree in any discipline
- Candidates with prior security-related experience or with working experience in Ministry of Home Affairs/Singapore Police Force, are preferred.
- Excellent analytical, interpersonal and communication skills
- Conversant in Microsoft applications

*If you are interested in the above position, please send in your resume to  
[HMS\\_Recruit@hmsservices.com](mailto:HMS_Recruit@hmsservices.com)*