



Heavy Maintenance Singapore Services (HMS Services), a joint venture between SIA Engineering Company (SIAEC) and Airbus, leverages on the synergy of SIAEC's extensive MRO experience and expertise with Airbus' depth of technical and engineering knowledge as an airframe original equipment manufacturer. Airbus will develop the joint venture as its Centre of Excellence for A380 and A350 Heavy Maintenance in Asia, which will complement SIAEC's extensive airframe service offerings in Singapore and the Philippines.

As part of our growth plan, we are constantly looking out for talented, hardworking and energetic individuals who thrive on challenges and enjoy working in a fast-paced and dynamic environment. If you are looking for an exciting and fulfilling career, we are looking for suitable individuals to join us for the position of:

Contracts Performance Executive

Job Description

- Represent the Company in negotiating the contractual terms for sales contracts with customers for the Marketing, Sales, and Business Development organizations within the Company, in accordance with the Company's policies.
- Monitor the compliance of the Company, customers with the agreed contractual terms and the compliance with contractual milestones and details as well as renewal dates.
- Organize and manage the archiving of all contracts.
- Establish and update the Company's commercial processes and the Company's Standard Contractual Terms Guidelines on a regular basis.
- Establish a set of KPIs to effectively manage the departmental operations in support of the Company's business.

Requirements

- Applicants should have a good Honours Degree in Business Administration, Marketing, Law or related disciplines with at least 3 years of relevant experience in contracts management and negotiations
- Possess strong leadership and operational skills with an analytical and innovative mind
- Self-starter with excellent communication and interpersonal skills

***If you are interested in the above position, please send in your resume to
HMS_Recruit@hmsservices.com***