

WDA-SIAEC LEAN Productivity Enterprise Development Programme

The WDA-SIAEC LEAN Productivity Enterprise Development Programme is a training and consultancy programme jointly developed by SIA Engineering Company (SIAEC) and the Singapore Workforce Development Agency (WDA).

The programme comprises of 5 WSQ modules and adopts a “learning by doing” methodology. During the instructor-led workshop, participants will be trained and guided to develop and implement productivity and business innovation initiatives at their workplace.



Programme Structure

The programme covers 3 phases over a total period of 7.5 days. The breakdown of the phases is detailed below:

Preparation phase (0.5 day)

Participants will be guided to select the right productivity improvement project, team members and set targets using the A3 thinking methodology. Takes place at least 2 weeks before the start of the 5-day workshop.

Workshop (5 days)

The workshop covers the 5 WSQ modules where participants will learn about the Lean concept and tools, and apply them immediately to the productivity improvement project identified.

Sustainment phase (2 x 1-day sessions)

The project's progress will be reviewed to ensure its sustainment. Productivity improvements will be measured with final sign-off in the second month. Participants will also be assessed for the WSQ modules covered:

- ➔ Apply 5S Techniques
- ➔ Apply Quality Systems
- ➔ Apply Teamwork in the Workplace
- ➔ Apply LEAN Thinking in the Workplace
- ➔ Apply Basic LEAN Techniques in the Workplace

Certification

Participants who successfully complete the programme will receive a full qualification certificate in **WSQ Certified Productivity & Innovation Specialist (LEAN Management)** issued by WDA. This also includes a Statement of Attainment (SOA) for each individual module.

Fees

The fees per project group* is \$20,000 with 70% (\$14,000) funded by WDA (*Eligibility criteria apply, please visit www.wda.gov.sg or contact us*).

**Project group size to be between 5-8 participants.*

Employers will also be able to claim Absentee Payroll assistance for 80% of the hourly basic salary capped at \$4.50/hr.

Contact Us

Please contact Mr Jordan Koh at tel: 6245 3768 or email: jordan_koh@singaporeair.com.sg for more details.

